

## **APPLICATION DEADLINES**

Application deadlines are as follows all programs:

Summer/Fall Semester – **March 1**      Spring Semester - **October 1**

Under special circumstances, late applications may be accepted. Please call the Dr. George H. Bennett Office for International Education for more information.

## **APPLICATION CHECKLIST**

Applications will be reviewed only when the following have been received:

- This application completed in full and signed by the applicant. Be sure to keep one copy of your application.
- The General Waiver of Liability signed by the applicant and the applicant's witness.
- Official copies of transcripts (not Banner printout) to: Dr. George. H. Bennett Office for International Education, Virginia State University, P.O. Box 9086, Petersburg, VA, 23806.
- Signed VSU Faculty Recommendation Form (submitted in a sealed envelope and included with the application and Study Abroad Approval Form).
- Completed and signed Health Report and Release Form.
- Brief essay. On a **SEPARATE SHEET OF PAPER**, please type a two-page essay describing what effect participating in this international experience will have on your future career, professional and personal goals. Be sure to include your name, the program, term and year selected for travel.
- Proof of study abroad/traveler's health insurance.
- Judicial Affairs Clearance Form.

## **ELIGIBILITY REQUIREMENTS FOR STUDY ABROAD**

Students must be currently enrolled and in good academic standing (not on academic warning, probation, suspension, or expulsion) to be eligible to participate in a study abroad program. Students in faculty-led group programs must meet the minimum GPA established by the faculty leader.

Any student who has applied and/or been accepted will automatically become ineligible if placed on any type of probation or suspension before departure.

## **DISABILITY ACCOMMODATION STATEMENT**

Students with documented disabilities who may need accommodation during their study abroad experience should discuss these needs with the program coordinator at the time of application. VSU is committed to maximizing the educational potential of each student with a disability and operates in accordance with the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973, under which no person with a disability will, on the basis of that disability, be denied full and equal access for participation in programs, services, and activities. For additional assistance, students should contact the Students with Disabilities Program, University Counseling Center, P.O. Box 9030, Room 409 Memorial Hall, Virginia State University. Phone: (804) 524-5061. TTY: (804) 524-5838.