

Virginia State University
Dr. George H. Bennett Office for International Education
Post Office Box 9086
Petersburg, Virginia 23806

TRANSFER-IN FORM

This form is to be completed by any student who has been enrolled in an academic program in F-1 status during the **five months preceding the desired start date** at Virginia State University. Please ask your current International Student Advisor, DSO, to complete this form and return it to the Dr. George H. Bennett Office for International Education at Virginia State University. **IMPORTANT: A Form I-20 will not be issued by this institution until the Transfer-In Form is received.**

Name of Student: _____
(Last/ Family Name/ Surname) (First/ Given Name)

Birth Date: _____ Country of Citizenship _____ SS# _____

TO BE COMPLETED BY THE INTERNATIONAL STUDENT ADVISOR AT CURRENT SCHOOL:

Name of Institution _____

Address _____

SEVIS School Code: _____ Student's release date in SEVIS _____

Student's current visa status type: ☐ F-1 ☐ Other (please explain) _____

I-94 Admission Number _____

Dates of enrollment at your institution: From _____ To _____

Student is currently in legal F-1: Yes ☐ No ☐

Student is eligible for F-1 transfer to Virginia State University: Yes ☐ No ☐

Student fulfilled financial obligations to your institution: Yes ☐ No ☐

If "no" to any of the above, please explain _____

CPT, OPT, or other off-campus employment authorization (type of employment and dates) _____

Did the student enter the U.S. with your I-20? Yes ☐ No ☐

If no, did the student transfer from another school or request a status change to F-1? _____

Signature of International Student Advisor or Designated School Official

Date

Printed Name and Title

Phone Number

Please return to: Dr. George H. Bennett Office for International Education, Room 204 Trinkle Hall
Virginia State University, P. O. Box 9086, Petersburg, Virginia 23806
Fax: (804) 524-5175 Phone: (804) 524-5928