

# VSU EDUCATION ABROAD SCHOLARSHIP APPLICATION



Submit **COMPLETE** Applications and Documents to:  
Dr. Maxine Sample, Trinkle 205, Dr. George H. Bennett Office for International Education  
Questions? Call 804-524-8347

Please Choose One Scholarship: Project Thailand \_\_\_\_\_ Dr. George H. Bennett \_\_\_\_\_

*Funds are awarded to help defray the cost of participating in an approved education abroad program for which students will earn academic credit. Only Virginia State University students currently enrolled in a degree-seeking program are eligible to apply. Awards are not available for use after graduation from VSU. Note: Students may receive only one stipend per academic year. While students may reapply each year, preference will be given to students who have never received an award. Awards are **NOT** transferable and will be applied **ONLY** to the study abroad program designated in the application form.*

## Eligibility

To be eligible to receive a Study Abroad Scholarship you must

1. Be a currently enrolled VSU student in good academic standing (not on academic warning, probation, suspension, or expulsion) at the time of application **and** at the time of receipt of the award. Awards cannot be made during the semester in which a student graduates.
2. Provide proof of acceptance into a VSU approved study abroad program for which at least **three** semester hours of credit will be awarded.
3. Submit a **COMPLETE** application package by the announced deadline. **Late and incomplete applications will be given no consideration.**
4. Receive Judicial Affairs clearance (no current or pending sanctions). Awards subject to revocation for violations of VSU Student Code of Conduct.

## Application Deadlines

**October 3, 2017 (Spring Semester)**  
**March 6, 2018 (Summer/ Fall Semester)**

## Application Requirements

A complete application package contains the following:

- Complete, signed application form
- Official** VSU transcript (not Banner printout)
- Proof of acceptance into a VSU approved study abroad program **for which students will receive academic credit.**
- Two letters of recommendations from two VSU **faculty members** (submitted in a sealed envelope and included with the application)
- Two-page essay** (double spaced, typed) describing what effect participating in this international experience will have on your career goals and aspirations.
- Judicial Affairs Clearance Form
- Release of Information Form
- Current U.S. Passport (copy of signature page/face page)

## Service Responsibilities

1. Agree to provide a service related to study abroad (ex. make a presentation to a class or other student group, volunteer at a VSU study abroad fair, assist with programs sponsored by the International Office, etc.)
2. Service requirement must be fulfilled by the end of the first academic term following completion of the study abroad program.
3. Project Thailand recipients are required to make a PowerPoint Presentation on experience in Thailand by the end of their academic term following their return to VSU.

**INSTRUCTIONS:** Complete this application form and submit it along with your transcript, program verification, recommendations, and essay. **Please type or print legibly in black ink.**

## PARTICIPANT INFORMATION

\_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
(Campus/Local Address) Street APT City State Zip

\_\_\_\_\_  
(Permanent Address) Street APT City State Zip

\_\_\_\_\_  
Phone Phone 2

\_\_\_\_\_  
Email Address (Please print CLEARLY.)

\_\_\_\_\_  
Major Concentration GPA Student ID#

I prefer to be contacted at my (choose ONE) \_\_\_\_\_ school \_\_\_\_\_ home address.

Classification: Sophomore \_\_\_\_\_ Junior \_\_\_\_\_ Senior \_\_\_\_\_ Graduate \_\_\_\_\_

Gender: Female \_\_\_\_\_ Male \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(MM/DD/YYYY)

Have you ever been the recipient of this award? No \_\_\_\_\_ Yes \_\_\_\_\_ **If yes, give date** \_\_\_\_\_.  
(**Note:** Previous recipients **MUST** provide evidence of successful program completion.)

**If yes, describe how you met your service requirement:**

Passport Number \_\_\_\_\_ **or** Date Applied for \_\_\_\_\_

Passport Expiration Date \_\_\_\_\_

Non-U.S. Passport Number (if not a US citizen) \_\_\_\_\_ Expiration Date \_\_\_\_\_

**(NOTE: U.S. passport must be valid up to 6 months after the end of the study abroad program. No awards will be disbursed to students who **DO NOT** have a CURRENT passport in hand.)**

## PROGRAM DETAILS

\_\_\_\_\_  
Name of Study Abroad Program / Country or City Location

\_\_\_\_\_  
VSU Department/School Host Country College/University (if applicable)

\_\_\_\_\_  
Starts: \_\_\_\_\_ Ends: \_\_\_\_\_  
Program Dates No. of Semester Credit Hrs.

\_\_\_\_\_  
Name of Study Abroad Program Coordinator Program Coordinator's Phone or Email

*I acknowledge that all the statements on this application form are complete and accurate to the best of my knowledge. I understand that giving false information will result in the forfeiture of this scholarship and of any subsequent opportunity to reapply.*

\_\_\_\_\_  
Student's Signature Date

**FOR OFFICE USE ONLY:**

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Rec'd by (Initials)

## VSU EDUCATION ABROAD SCHOLARSHIP SERVICE PLEDGE

In order to document that scholarship recipients fulfill the service requirement, we ask that you complete and sign the Scholarship Service Pledge. This pledge expresses your commitment to help the Office for International Education promote and increase education abroad participation among VSU students and affirms your acceptance of the service requirement as a condition for receiving the study abroad scholarship.

You must participate in **THREE** activities. Participating in the Study Abroad Fair is one of the three requirements. The other two will be of your choice.

Please choose two additional activities or events from the list below. Your service requirement must be completed by the end of the academic term following completion of your program abroad. For example, students completing spring and summer programs abroad must complete their service requirement **BEFORE** the last day of class during fall semester. Students studying abroad during fall semester or winter session must complete their service **BEFORE** the last day of class during spring semester. Students assume responsibility for showing up for the selected events once the dates are confirmed.

**NOTE:** Students who fail to complete their service requirement will have a hold put on their student account. Keep in mind that this hold may interfere with course registration, graduation clearance, and access to academic records. The hold may be released by either completing the service or by repaying the scholarship in full.

### APPROVED SERVICE ACTIVITIES

Participate in the VSU Education Abroad Fair (Prepare a visual/multimedia display AND staff a table with information and cultural artifacts from your study abroad location. Wear your "VSU STUDY ABROAD ALUMNI" t-shirt OR related cultural attire.) **Required of ALL scholarship recipients.**

Project Thailand recipients are required to submit a PowerPoint presentation before the end of the academic term after their return to the US.

Select any **TWO (2)** activities:

Present to at least **TWO** different classes about your education abroad experience. (These can be classes in which you are enrolled or classes requested by a faculty member.)

Assist with VSU Passport Day in November. (Commit to at least **TWO** hours.)

Present to a group in a residence hall or to a student organization.

Assist the Office for International Education with a campus program (serve as an usher, monitor the sign-in table, help set up, volunteer to introduce a guest speaker, make a presentation of a gift to the speaker, etc.).

Give a presentation about your Study Abroad experience during a scheduled International Education Week activity (November).

Write a reflection piece for the Office for International Education newsletter (must be accompanied by an appropriate photo and/or a short 1-2 minute video clip).

Other - (Please describe. Activity must be approved by the Director of International Education):

**AFFIRMATION:** *By signing below, I affirm that I both understand and accept the service requirement for this scholarship as well as the consequences of failure to fulfill the requirement by the deadline for completion.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_